



# Examples of evidence

## Level 3 NVQ Diploma in Occupational Work Supervision

Learners undertaking the Level 3 NVQ Diploma in Occupational Work Supervision will not be required to provide us with copies of the workplace documentation (particularly where the documentation may be sensitive) however any identified documentation must be available for the assessor to validate on the day of the on-site assessment.

<b>The list below contains examples of common workplace evidence that have been used by learners to demonstrate their competence in their occupational role at NVQ Level 3.</b>	
<b>Certificates</b>	<b>Method statement</b>
<b>CSCS Cards</b>	<b>Plant and Tool checklist</b>
<b>Site Meeting/Minutes</b>	<b>Material take off</b>
<b>Email to Decision maker</b>	<b>Programme of work</b>
<b>Risk Assessment</b>	<b>Request for Information (RFI)</b>
<b>F10 Notice</b>	<b>Daily/weekly progress report</b>
<b>Subcontractor Database</b>	<b>RAMS</b>
<b>Waste Management Policy/Plan</b>	<b>Daily Diary</b>
<b>Site Layout Plan</b>	<b>Tool box talk</b>
<b>Letter to Occupiers</b>	<b>Daily Briefing</b>
<b>Site Quality Check List</b>	<b>Induction</b>
<b>Schedule of Work</b>	<b>Revised method statement</b>
<b>Revised Schedule of Work</b>	<b>Site Drawing/ Schedule of Works</b>
<b>Progress Report</b>	<b>RFI(Request for Information) Email</b>
<b>Snagging List</b>	<b>Daily Site Checklist</b>
<b>Assessor observation</b>	<b>Site Signage Register</b>
<b>Witness testimony</b>	<b>Health and Safety Check List</b>
<b>Digitally recorded Q&amp;A session</b>	<b>Tool Box Talk Register</b>